

UNION COUNTY COMMISSIONERS JOURNAL 2025

August 5, 2025

The Union County Commissioners met in regular session this 5th day of August, 2025, with the following members present:

Steve Robinson, President
David A. Lawrence, Vice President
Tom McCarthy, Commissioner
William Narducci, County Administrator
Mallory Lehman, Clerk to the Board

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*Commissioner Robinson called the meeting to order at 8:30 a.m.

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*Mike Williamson, Marysville Journal Tribune; and Joe Case, Marysville Matters were in attendance.

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Elected Officials/Department Head Meeting

The Commissioners held their monthly staff meeting this date with the following elected officials and department heads in attendance: Janell Alexander, Deputy Director/Human Services; Andrew Smarra, Treasurer; Magistrate Adam Reinhart/Probate and Juvenile Court; Ginger Yonak, Director/Human Resources; Sheriff Mike Justice; Brad Bodenmiller, Director/LUC Regional Planning Commission; Wendy Golden, Court Administrator/Common Pleas Court; Judge Don Fraser/Common Pleas Court; Andrea Weaver, Auditor; Jimmie Inskeep, Facilities/Supervisor; Cayla Warnock, Director of Operations/Union County Board of DD; Karen Riffle, Recorder; Danielle Sullivan, Clerk of Courts; Karen Eylon, Director/Union County Tourism; Jessica Cain, Office Administrator/Engineer; Brad Gilbert, Director/EMA; Kathy Brown, Deputy Director/EMA; and Rick Rouch, Deputy Director/EMA.

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Elected Officials/Department Head Updates:

- Janell Alexander stated August is Child Support Enforcement Month. The Courthouse tower will be green to honor this. Senior Day at the Union County Fair went very well. It was great weather, and they ran out of meals. They will plan more meals for next year.
- Brad Bodenmiller stated there have been nine subdivision plats submitted this month. This is the most they have ever received in one month. They are currently reviewing Mill Creek Township's Comprehensive Plan. There was a feasibility study conducted on the bike path between Bellefontaine and Urbana on how to improve the paving in that area. They used their RTPPO funds to apply for funds to pave that stretch of the bike path instead of using chip seal.
- Andy Smarra stated tax collection period is officially over. Commissioner McCarthy asked for a copy of the revenue report that includes the real estate taxes that were collected in 2025, and Mr. Smarra said he would get that once it was available.
- Karen Eylon stated the America 250 Celebration Trail has launched and includes 64 stops. Festifair will be on September 6th, and it continues to grow every year. Occupancies at hotels in Union County are still higher than average. This is due to Honda. Work continues on the wayfinding signage project, but it is moving along.


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- Magistrate Adam Reinhart stated Judge Rodger is at a conference in Dallas, Texas. Magistrate Lou Endres has retired after 23 years, and they have hired three new probation officers. He thanked Ginger Yonak and Kenzie Fisher for their help in getting these positions filled.
 - Judge Fraser had no report.
 - Ginger Yonak stated the second EAP Lunch and Learn will take place this Thursday at London Avenue. The topic is “Managing Your Emotions in the Workplace”, and lunch will be provided. Registration for that will close today at 4:00 p.m. There were about 50 participants in the Wellness Scavenger Hunt, and she thanked the Wellness Committee for putting that together. The Health and Benefits Fair will be on September 16, from 7:30 a.m. – 9:30 a.m. There will be breakfast items, wellness providers, flu shots, yoga and more. The first 100 attendees will get a mum. The deadline to complete the KnowBe4 Cybersecurity Training is Friday, August 15. The County/City Softball game is Saturday, August 23.
 - Jessica Cain stated chip seal will be done in the next few weeks. They focused on the northern part of the county this year. The Waldo Road Bridge project has started, and the road will be closed for a month. The Millcreek logjam project is going well, and the Claibourne Road Bridge Project will start next week.
 - Cayla Warnock stated Harold Lewis School will now be called Mini Monarch Academy at Harold Lewis.
 - Andrea Weaver stated residents will be getting postcards in the mail from the Auditor’s Office informing them the tentative 2025 real estate values are on the website. The postcards will also have instructions on how to schedule an informal meeting with an appraiser to talk about values. The final abstract is approved by the state on October 31, and all informal meetings need to be done before that date. The only changes that can be made after October 31 are due to clerical errors. The Auditor’s Office has an open appraiser position. The deadline for special assessments to be submitted is the second week of September.
 - Mike Justice stated the laser shot went very well at the Union County Fair. Over 250 people participated and it was good to have interactions with local kids. Tonight is National Night Out at the Jerome Township Fire Department.
 - Danielle Sullivan stated they have hired a new employee at the Title Department, and she thanked staff for the new windows in the courthouse.
 - Karen Riffle had no report.
 - Jimmie Inskeep stated the upper level of the parking lot is being sealed today. Tomorrow the lower-level parking lot will be blocked off, and staff will need to find other parking spots until Friday when the project is done.
 - Bill Narducci stated there will be 10 Yorii exchange students coming to Marysville later this month. On Monday, August 25, they will be touring the courthouse. There were over 50 applicants for the budget analyst position, and the first round of interviews will be completed later this week. Second round of interviews will be in front of the Board. He thanked Christy Bailey and Amy Wesley in the Auditor’s Office for their continued help.

- Brad Gilbert presented the following PowerPoint:

**NATIONAL
EMERGENCY MANAGEMENT
AWARENESS
MONTH**

 **Emergency
Management
Agency**
UNION COUNTY



UNION COUNTY EMA STAFF

• **Administrative (left to right)**

- Director – Brad Gilbert
- Deputy Director, Kathy Brown
- Deputy Director, Rick Roush
- EMA Specialist / Chief of Operations, Jim Strayton

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Tom McCarthy
Commissioner



Steve Robinson
Commissioner



Dave Lawrence
Commissioner



Bill Narducci
Co. Administrator

HOW ARE WE FORMED

- Under the control of and funded by the County Commissioners
 - Contracted services with each jurisdiction in the County (villages, townships, city)
- * Except for Dublin & Washington Twp (Franklin Co) however we do support them in planning and response efforts.

WHAT EMERGENCY MANAGEMENT IS NOT

Scenes of Tommy Lee Jones
from the movie Volcano.



WHAT IS EMERGENCY MANAGEMENT

Emergency Management is the coordinated and collaborative integration of all relevant stakeholders into the four phases of emergency management (mitigation, preparedness, response and recovery) related to natural, technological, and intentional hazards

WHO ARE EMERGENCY MANAGERS?

- A professional emergency manager is someone who coordinates with and collaboratively integrates all relevant stakeholders into the four phases of emergency management (mitigation, preparedness, response and recovery) related to natural, technological, and intentional hazards – whether for a political subdivision or a private sector organization.

DAY TO DAY DUTIES

- Development of Emergency / Disaster Plans. A few are:
 - County Emergency Operations Plan
 - Haz-Mat Plan
 - Mitigation Plan
 - Long Term Recovery Plan
 - Continuity of Govt Plan
 - Animal Response Plan
 - Notification and Warning Plan
 - Public Information Plan
 - And more....
- Public Education for disaster preparedness
- Conducting and facilitation of Training and Exercises
- Management of Grants
- Manage the County Emergency Operations Center
- Bring partners to together before the disaster



EMERGENCY / DISASTER RESPONSE & RECOVERY

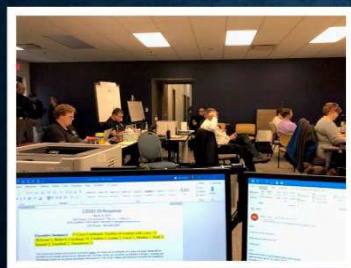
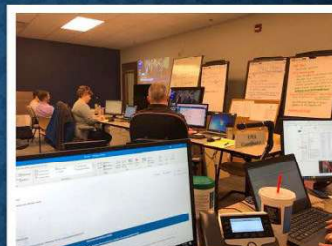
- Resource Management
- Logistics
- Ensure partners collaborate
- Information sharing
- Assist in the recovery process





HAZ-MAT EXERCISE – MAY 2025

LOCAL INCIDENTS – COVID - 19





March 14,
2024
F2 Tornado



APRIL 8, 2024 SOLAR ECLIPSE

August 5, 2025



UC EMA VOLUNTEER GROUP (OPERATIONS DIVISION)

- Maintains and transports
 - County Haz-Mat Trailer
 - Regional Mass Casualty Trailer
- Amateur Radio Communications
- Provide On Scene Support
 - Generators
 - Lights
 - Tents / inflatable shelters
 - and more...
- Firefighter Rehab
- Emergency Support Unit
- Traffic Control
- Weather Spotting
- And more...



**HERE TO SUPPORT OUR
PARTNERS AND THE CITIZENS
OF UNION COUNTY...**



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- Commissioner Steve Robinson thanked all elected officials who participated in the Union County Livestock Sale this year.


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*Commissioner Robinson adjourned the meeting at 9:10 a.m.

The preceding minutes were read and approved August 20, 2025.


Digitally signed by Steve Robinson
DN: cn=Steve Robinson,
o=Commissioners, ou=Commissioner,
email=melehan@unioncountyohio.gov,
c=US
Date: 2025.08.20 11:02:13 -04'00'
Adobe Acrobat version: 2020.005.30774


Steve Robinson
Commissioner


Digitally signed by David A. Lawrence
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o=Commissioners, ou=Commissioner,
email=melehan@unioncountyohio.gov,
c=US
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David A. Lawrence
Commissioner

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Digitally signed
by Tom McCarthy
Date: 2025.08.20
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Tom McCarthy
Commissioner


Digitally signed by Mallory Lehman
DN: cn=Mallory Lehman,
o=Commissioners, ou=Assistant Clerk to
the Board,
email=mlehman@unioncountyohio.gov,
c=US
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Mallory Lehman, Clerk to the Board